

# Senior Manager of Event Technology

## About WorldSkills

WorldSkills is a movement that changes the lives of young people through skills. On the international level, 90 Member organizations that belong to WorldSkills reach over two-thirds of the world's population and create measurable impact at every level through skills development and promotion. We inspire young people to develop a passion for skills and pursue excellence, through competitions and promotions.

WorldSkills develops skills through global training standards, benchmarking systems, and enhancing industry engagement. We influence industry, government, and educators through cooperation, building a global platform of skills for all.

Every two years, we host the world's largest skills competition event, the WorldSkills Competition (WSC), featuring more than 1,400 inspiring young people showcasing their skills.

Refer to <https://www.worldskills.org>

## The role

WorldSkills International is seeking an experienced Technology Manager to join our team. WorldSkills events rely heavily on ICT infrastructure and services, making the Senior Manager of Event Technology role vital to the success of the event.

The Senior Manager of Event Technology will be primarily responsible for liaising with the Event Organizer to ensure that the delivery of ICT hardware, software, and services for the event meet the requirements of WorldSkills International and are suitable for delivering a successful event. The role requires both technical expertise as well as project management skills.

The Senior Manager of Event Technology will also be responsible for the day-to-day technology requirements of the WorldSkills International Secretariat, working with the IS IT department to support the operation of the organization and ensure that all staff have the tools they require to perform their roles.

## Areas of responsibility and tasks

### Event Responsibilities

- Work closely with the Event Organizer to shape an overall technology strategy for the event
- Review and provide feedback on all technical and strategic documentation produced by the Event Organizer ICT team
- Develop, monitor, and manage the project plan as it relates to ICT requirements
- Work with the Event Organizer ICT team, and other teams as required, to ensure that ICT requirements for all Sub Events, and Functional Areas have been sufficiently scoped
- Review and validate technical solutions proposed by the Event Organizer ICT team
- Work with the Event Organizer on the preparation of tender documentation/work packages and the selection of vendors and technology service providers
- Work with the Event Organizer ICT team to:
  - ensure that the network architecture will meet the requirements of the event
  - ensure that sufficient cyber security measures are in place
  - ensure adequate internet bandwidth will be provided and appropriate access is granted to all client groups
  - establish procedures for tablet and mobile phone management, including post-event disposal

- establish a communication platform for real-time distribution of messages to mobile phones
- ensure adequate measures are in place to enable the staging, roll out, delivery, and tear down of ICT infrastructure
- establish suitable monitoring of the event network and attached devices
- develop and implement a robust event-time support network for all ICT-related matters
- ensure all required processes and timelines are established, including scoping, procurement, configuration, installation, delivery, testing, support, and asset disposal. This includes providing feedback and guidance, and ensuring critical milestones are met.
- Review and approve the key ICT planning deliverables and their milestones, including ICT Master Plan, the ICT Operations Plan, the ICT Service needs, and supporting planning tools such as Technology Equipment and Allocation Matrix, Technology Service Connectivity Matrix, Venue Technology Audit, and Technology Risk and Issues Register.
- Review, update, and amend relevant WSI Event Documentation

### **Organization Responsibilities**

- Manage (specify, procure, support) laptops and other IT equipment for the WorldSkills International Secretariat
- Manage WorldSkills International software subscriptions and other software purchases
- Manage all web domains and ensure that all required future domains are registered
- Monitor and maintain cloud infrastructure at AWS
- Manage NAS units to ensure proper function and WorldSkills International data is being backed up

## **Profile, qualifications, experience**

- Formal qualifications in Information Technology, Computer Science, Network Engineering, Event Management, Project Management, or a related field, or equivalent professional experience
- Technology management experience in on-site technology support role
- Project management skills, with the ability to manage multiple projects simultaneously
- Excellent communication skills, with the ability to communicate complex technology concepts to technical and non-technical teams
- End-to-end understanding of how an integrated set of technologies delivers a smooth and efficient venue and event experience for all client groups including participants, visitors, and staff
- Strong technical understanding of network technology, including Wi-Fi, network cabling, and troubleshooting
- Experience supporting both Windows and Mac operating systems
- Ability to work in a fast-paced, deadline-driven environment within a high-profile international project
- Fluency in both verbal and written English
- Experience working in a technology role in previous medium to large-scale events such as World Cups and/or Commonwealth and Olympic Games
- Experience working in an international environment – across countries and cultures
- Ability to travel internationally as required
- Ability to work as part of team as well as independently as required

## **Join the WorldSkills team**

Support a mission designed to improve skills development around the world.

Work in a virtual office and travel internationally.

Be part of an experienced team working alongside Members from over 90 countries and regions, 30 Global Partners, and our Event Organizers.

## Please provide

In a single PDF, please send:

- Short statement sharing:
  - Why are you interested in this role?
  - What attributes do you have that make you suitable for this role?
  - Your availability, salary expectations (annual gross), any conditions of employment, and any other relevant information.
- Your CV
- A short summary describing a project or event you led, including its scope, results, your role, main challenges, and what you learned

All applications are strictly confidential between the applicant and the WorldSkills International Management Team

## Deadline: 17 July 2026

Please send your application to [applications@worldskills.org](mailto:applications@worldskills.org)

Include in the subject line: WorldSkills application – Senior Manager of Event Technology