



worldskills

COMPETITION 2022
SPECIAL EDITION

Presented by

SAMSUNG

Event handbook

Montreux Switzerland

56 – Hotel Reception



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Disclaimer

All information is correct at the date of issue and is subject to change.

The latest update of this handbook can be found at <https://worldskills2022se.com>.

City information

City map



All official package hotels are in walking distance to the Competition venue.

Currency

Switzerland uses the Swiss Franc

- **Symbol:** Fr.
- **Code:** CHF

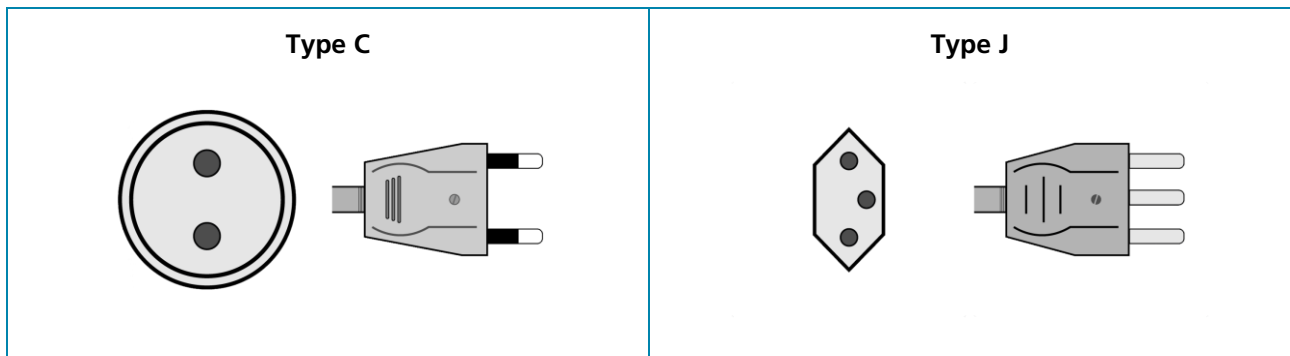
There are many ATMs (automatic teller machines) where you can withdraw cash (Swiss Francs) near the hotel and at the competition venue.

Power

230V 50Hz

These are the electricity plug-ins you can use in Switzerland.

Please note: It is the participants responsibility to ensure they have appropriate plug-ins and adapters where necessary, including Competitors for their skill tools.



Public transport

Hotels and Competition venue are all on Bus Line 201 and in walking distance.

Shopping

Main shopping and majority of the stores are located in the city centre (by the Competition venue) or around Montreux train station area.

Taxis

If in need of taxi, you can use the Taxi Riviera; contact number: +41 21 963 36 36.

Weather

The average minimum temperature (usually the minimum temperature is noted during the night) in Montreux in October is 4.0°C (39.2°F). The amount of rain in October is normal with an average of 74mm (2.9in). The average maximum daytime temperature lies around 12.0°C (53.6°F).

Event information

Accommodation

Hotel La Rouvenaz

1 rue du Marché
1820 Montreux
Tel. +41 21 963 27 36
www.rouvenaz.ch

(6 min walk to Competition venue)

Hotel Eden Palace au Lac

Rue du Théâtre 11
1820 Montreux
Tel. +41 21 966 08 04
www.edenpalace.ch

(2 min walk to Competition venue)

Hotel Royal Plaza

Avenue Claude Nobs 7
1820 Montreux
Tel. +41 21 962 50 50
www.royalplaza.ch

(15 min walk to Competition venue)

Fairmont Le Montreux Palace

Avenue Claude Nobs 2,
1820 Montreux,
Tel. +41 21 961 12 12
www.rouvenaz.ch

(13 min walk to Competition venue)

Delegates have been allocated to the hotels as following:

La Rouvenaz	Eden Palace	Royal Plaza	Montreux Place
Chinese Taipei	Finland	Kazakhstan	Austria
Singapore	France	Latvia	Brazil
Switzerland	Japan	Philippines	Croatia
	Poland	South Tyrol, Italy	India
	Spain		Sweden
			Skill Competition Manager
			Skill Advisor

Laundry

Laundry service is available at every hotel and it will be paid service.

Accreditation

Each person who is required to be on site outside the areas open to the general public before, during, and after the Competition is required to have an accreditation badge clearly displayed.

Accreditation badges can be collected starting from first dinner (C-4) at the Competition venue.

Zones

- 1** Access to skill competition workshop
- 2** Access to support offices
- CH2** Full package (Transport, Meals)
- CH2** Accreditation-only



Arrivals and departures

Arrivals services operate on C-4, departures services operate on C+2.

If you arrive one day prior to arrivals, or one day after departures, please contact Host and request if special arrangements are possible to be made.

Multiple packages – for participants who have multiple packages, and your arrival and departure dates fall outside the two scenarios outlined above, you are responsible for coordinating your transfers.

Upon arrival at one of the specified arrival locations those with paid full packages will be transferred to their hotel. Transfers will be scheduled according to the arrival details provided in the WSI Registration System.

When it is time to depart those with paid packages will be transferred from their hotel to the specified departure locations.

If you have any issues during your arrival and departure and cannot find a Host Member staff member, please contact the responsible travel agency: Helbling Reisen at: **+41 79 207 76 70**.

Locations



[Geneva Airport](#) (GVA)



[Zurich Airport](#) (ZRH)

After passing custom control and entering the arrival hall there will be personnel with WorldSkills Competition 2022 Special Edition signs to guide you to your transfer.

Catering

Breakfast, lunch, and dinner are included in all paid packages.

Breakfast

Breakfast will be served at the hotel for all participants at the times specified below:

Hotel La Rouvenaz

Mon to Fri 07:00-10:00
Sat to Sun 08:00-11:00

Hotel Eden Palace au Lac

Mon to Sun 07:00-10:00

Hotel Royal Plaza

Mon to Sun 07:00-10:00

Hotel Fairmont le Montreux Palace

Mon to Sun 07:00-10:30

Lunch

Lunch will be served at the Competition venue, in the restaurant between 13:00 and 14:00.

	C-4	C-3	C-2	C-1	C1	C2	C3	C4	C+1	C+2
SCM	✂	✂	✂	✂	✂	✂	✂	✂	✂	
CE, DCE		✂	✂	✂	✂	✂	✂	✂	✂	
TD, TDA		✂	✂	✂	✂	✂	✂	✂	✂	
E, I		✂	✂	✂	✂	✂	✂	✂	✂	
C and all others		Excursion	✂	✂	✂	✂	✂	✂	✂	

Dinner

Dinner will be served at Competition venue, in the restaurant between 19:00 and 21:00.

	C-4	C-3	C-2	C-1	C1	C2	C3	C4	C+1	C+2
SCM	✂	✂	✂	👤	✂	✂	✂	✂	👤	
CE, DCE	✂	✂	✂	👤	✂	✂	✂	✂	👤	
TD, TDA	✂	✂	✂	👤	✂	✂	✂	✂	👤	

	C-4	C-3	C-2	C-1	C1	C2	C3	C4	C+1	C+2
E, I	✂	✂	✂	👤	✂	✂	✂	✂	👤	
C and all others	✂	✂	✂	👤	✂	✂	✂	✂	👤	

✂ Venue, 👤 Ceremonies

Ceremonies

Opening Ceremony

Date: 05 October 2022, 17:00

Venue: Casino Barrière, Montreux, La Baule

Access: Public (Free walk in)

Welcome Dinner

Date: 05 October 2022, 18:00

Venue: Casino Barrière, Montreux, La Baule

Access: no Public, with WSC2022SE Accreditation only

Closing Ceremony

Date: 10 October 2022, 17:00

Venue: Lausanne

Access: TBD

**Closing Ceremony arrangements are to be finalised in following days. All Participants will be informed upon arrival to Montreux.*

Competition venue

[Casino Barrière Montreux](#)

Venue type: Conference centre

Visitor access: Open to the public.

Access times

Entry to the Competition venue will be controlled to ensure the appropriate preparation time for relevant participants.

	C-4	C-3	C-2	C-1	C1	C2	C3	C4	C+1	C+2
SCM	07:00-20:00	07:00-20:00	07:00-20:00	07:00-17:00	07:00-22:00	07:00-22:00	07:00-22:00	07:00-23:00	07:00-14:00	No access
CE, DCE	No access	07:30-20:00	07:30-20:00	07:30-17:00	07:30-22:00	07:30-22:00	07:30-22:00	07:30-23:00	07:30-14:00	No access

	C-4	C-3	C-2	C-1	C1	C2	C3	C4	C+1	C+2
TD, TDA	No access	07:30-20:00	07:30-20:00	07:30-17:00	07:30-22:00	07:30-22:00	07:30-22:00	07:30-23:00	07:30-14:00	No access
E, I	No access	08:00-20:00	08:00-20:00	08:00-17:00	08:00-22:00	08:00-22:00	08:00-22:00	08:00-23:00	08:00-14:00	No access
C and all other accredited personnel	No access	No access	08:30-20:00	08:30-16:00	08:30-18:00	08:30-18:00	08:30-18:00	08:30-14:00	No access	No access
Visitors	No access	No access	No access	No access	09:00-17:00	09:00-17:00	09:00-17:00	09:00-17:00	No access	No access

Daily transfers

All official hotels included in the packages are walking distance to the Competition venue. No additional transportation will be provided.

Event communication

Event Wi-Fi

Free Wi-Fi is available both at the Competition venue and all hotels.

Local SIM cards

Local SIM cards can be purchased in any Swisscom shop. Please refer to Swisscom official website for shop locations and SIM cards options:

<https://www.swisscom.ch/en/residential/mobile/prepaid/inone-mobile-prepaid-basic-tariff.html>

WhatsApp group

Participants are encouraged to join this group to receive information during the event. Participants will not be able to post but will be kept up to date if there any announcements that they need to know.



Open this link or scan the QR code to join the WhatsApp Group:

CH2 - <https://chat.whatsapp.com/LpgybM542Ph1YyXdNMLE51>

First aid

At the Competition venue a first aid station will be available for participants and visitors. First aid station for the Skill area will be available and details will be shared with participants on C-2.

In case of medical emergency call ambulance no. **144**. Available 24 hours a day, every day.

Prevention and control of COVID-19

International travel procedures

- **General COVID-19 travel restrictions:** Currently there are no COVID-19 travel restrictions to enter Switzerland.
- **Vaccinated, recovered or tested:** No proof of vaccination, recovery or testing is required for entry into Switzerland.
- **Pre-Travel-Clearance:** Currently, no Pre-Travel-Clearance is required when entering Switzerland.

IMPORTANT: In addition to the Swiss entry regulations, please also pay attention to the current rules of your country of origin by checking the official government websites. Especially ensure that you have full understanding of the requirements for re-entry back into your own country as well as countries you might be transiting through when traveling as part of WSC2022SE.

Local COVID-19 procedures

- **COVID-19 rules during your stay in Switzerland:** At this time there are no restrictions in Switzerland at a national level.

PLEASE NOTE: Since the return to a normal situation, responsibility for measures to protect the population has moved back to the regions / cantons. The measures can therefore differ from one canton to the next. Refer to bellow tab for individual cantons' official websites.

Region / Canton	City & Skill	Official website to follow
Waadt	1 Montreux (Skill: 56)	https://www.vd.ch/toutes-les-actualites/hotline-et-informations-sur-le-coronavirus

- **Public meetings and events are allowed.**
- **If you have tested positive for COVID-19 during your stay in Switzerland:** If you have tested positive for COVID-19 it is recommend to follow these rules:
 - Inform others about your test result.
 - If you feel unwell, you should stay at home and avoid or reduce contact, especially with people at high risk.
 - If you belong to the high-risk group, consider contacting your medical specialist to evaluate your early COVID-19 treatment.
 - Wear a mask if you need to be around others at home and in public.
- **Official COVID-19 information website for Switzerland:**
<https://www.bag.admin.ch/bag/en/home/krankheiten/ausbrueche-epidemien-pandemien/aktuelle-ausbrueche-epidemien/novel-cov/massnahmen-des-bundes.html>

Competition COVID-19 procedure

- **COVID-19 rules at Competition venue:** No additional COVID-19 rules other than current government guidelines are planned during the competition in Switzerland.

Security

These are the security measure to enter the Competition venue for the general public:

- Maximum size of bag is 45cm x 45cm x 30cm
- Prohibited items:
 - Alcoholic beverages of any kind;
 - Pyrotechnic articles of any kind;
 - Weapons of any kind;
 - Gas spray cans and corrosive and colouring substances;
 - Glass bottles;
 - Mobile means of transport (exception: wheelchairs); and,
 - Animals (this regulation does not apply to service dogs, rescue dogs and dogs for the disabled).

WSC2022SE accredited participants can bring to the venue all the specific tools and toolboxes required for their Skill.

Visitors

The Competition is open to public. Visitors are free to walk in, no additional registration is required.

Accreditation-only packages

For this special edition Competition, it was agreed that accreditation-only packages would be offered to participants who did not require a full duration paid package. This means that accreditation-only package holders do not have access to many of the services within the paid packages.

Accreditation

Each person who is required to be on site outside the areas open to the general public before, during, and after the Competition is required to have an accreditation badge clearly displayed.

Accreditation-only package holders will collect their accreditation from the registration desk at the Competition venue.

Venue access

There is no fee or additional registration to enter the Competition venue for accreditation-only package holders.

Important note

Members and Partners must understand that the Host incurs costs and administrative duties related to accreditation-only packages, therefore Members and Partners need to be considerate by providing accurate data.

All Members and Partners who have accreditation-only packages in the system need to assess their requirements and advise client.support@worldskills.org if there are any participants now not attending so these can be removed from the WSI system.

Please note that new accreditation-only packages cannot be added at this time.

Services

Package element	Accreditation-only package	Comments
Accommodation	✗	To be organized by delegate
Arrivals and departure transfer	✗	To be organized by delegate
Food and beverage	✗	To be organized by delegate
Daily transfers	✗	To be organized by delegate
Excursion (or cultural experience)	✗	N/A
Opening ceremony	✓	
Closing ceremony	✓	
Welcome dinner	✓	For CH2, the Opening Ceremony is followed by a Welcome dinner. Participants with Accreditation-Only packages can join the Welcome dinner at the cost of 30,- CHF. Registration to attend Welcome dinner is via SwissSkills team. Only accredited personnel can attend Welcome dinner.
Farewell dinner	✓	For CH2, the Closing Ceremony is followed by a Farewell dinner. Participants with Accreditation-Only packages can join the Farewell dinner at the cost of 30,- CHF. Registration to attend Farewell dinner is via SwissSkills team. Only accredited personnel can attend Welcome dinner.
Accreditation	✓	For CH2, the Host has included this at no additional charge

Skill competitions

Skill	Competing Members	SCM, CE, DCE	CCD, Skill Advisor
56 Hotel Reception	AT CH ES FI FR HR IN IT JP KZ LV PH PL SE SG TW	Bruno Lanvin Aagman Baurly IN Angélica Furtado BR	Martin Erlacher CH Yolande Stanley

Programme

Summary

C-4	Sunday, 2 October	Arrivals
C-3	Monday, 3 October	Preparation
C-2	Tuesday, 4 October	Preparation Familiarization
C-1	Wednesday, 5 October	Familiarization Opening Ceremony
C1	Thursday, 6 October	Day 1
C2	Friday, 7 October	Day 2
C3	Saturday, 8 October	Day 3
C4	Sunday, 9 October	Day 4
C+1	Monday, 10 October	Closing Ceremony
C+2	Tuesday, 11 October	Departures

C-4 Sunday, 2 October

	SCM, CE, DCE, E, I	C, TL	Other packages	Accreditation only
06:00				
06:30				
07:00				
07:30				
08:00				
08:30				
09:00				
09:30				
10:00				
10:30			Arrival	
11:00			Pick up at airport	
11:30			Transfer to hotel	
12:00				
12:30				
13:00				
13:30				
14:00				
14:30				
15:00				
15:30				
16:00				
16:30				
17:00				
17:30				
18:00				
18:30				
19:00	Dinner	Dinner	Dinner	
19:30				
20:00				
20:30				
21:00				
21:30				
22:00				

C-3 Monday, 3 October

	SCM, CE, DCE, E, I	C, TL	Other packages	Accreditation only
06:00				
06:30				
07:00	Breakfast	Breakfast	Breakfast	
07:30	Transfer (walk) to venue			
08:00	Program according to SCM/CE	Excursion		
08:30				
09:00				
09:30				
10:00				
10:30				
11:00				
11:30				
12:00		Lunch		
12:30				
13:00	Lunch	Excursion	Lunch	
13:30				
14:00	Program according to SCM/CE			
14:30				
15:00				
15:30				
16:00				
16:30				
17:00				
17:30				
18:00				
18:30				
19:00	Dinner Slot 1	Dinner Slot 1	Dinner	
19:30				
20:00	Dinner Slot 2	Dinner Slot 2		
20:30				
21:00				
21:30				
22:00				

C-2 Tuesday, 4 October

	SCM, CE, DCE, E, I	C, TL	Other packages	Accreditation only
06:00				
06:30				
07:00	Breakfast	Breakfast	Breakfast	
07:30	Transfer (walk) to venue			
08:00	Program according to SCM/CE	Transfer (walk) to venue		
08:30		Program according to SCM/CE		
09:00				
09:30				
10:00				
10:30				
11:00				
11:30				
12:00				
12:30				
13:00	Lunch	Lunch	Lunch	
13:30				
14:00	Program according to SCM/CE	Program according to SCM/CE		
14:30				
15:00				
15:30				
16:00				
16:30				
17:00				
17:30				
18:00				
18:30				
19:00	Dinner Slot 1	Dinner Slot 1	Dinner	
19:30				
20:00	Dinner Slot 2	Dinner Slot 2		
20:30				
21:00				
21:30				
22:00				

C-1 Wednesday, 5 October

	SCM, CE, DCE, E, I	C, TL	Other packages	Accreditation only
06:00				
06:30				
07:00	Breakfast	Breakfast	Breakfast	
07:30	Transfer (walk) to venue			
08:00	Program according to SCM/CE			
08:30		Transfer (walk) to venue		
09:00		Program according to SCM/CE		
09:30				
10:00				
10:30				
11:00				
11:30				
12:00				
12:30				
13:00	Lunch	Lunch	Lunch	
13:30				
14:00	Program according to SCM/CE	Program according to SCM/CE		
14:30				
15:00				
15:30				
16:00				
16:30				
17:00	Opening Ceremony			
17:30				
18:00	Opening Cocktail			
18:30				
19:00				
19:30				
20:00				
20:30				
21:00				
21:30				
22:00				

C1 Thursday, 6 October

	SCM, CE, DCE, E, I	C, TL	Other packages	Accreditation only
06:00				
06:30				
07:00	Breakfast	Breakfast	Breakfast	
07:30	Transfer (walk) to venue	Transfer (walk) to venue		
08:00	Competition (Details by	Competition (Details by		
08:30				
09:00				
09:30				
10:00				
10:30				
11:00				
11:30				
12:00				
12:30				
13:00	Lunch	Lunch	Lunch	
13:30				
14:00	Competition (Details by	Competition (Details by		
14:30				
15:00				
15:30				
16:00				
16:30				
17:00				
17:30				
18:00				
18:30				
19:00	Dinner Slot 1	Dinner Slot 1	Dinner	
19:30				
20:00	Dinner Slot 2	Dinner Slot 2		
20:30				
21:00				
21:30				
22:00				

C2 Friday, 7 October

Detailed programme will be released on site; a day prior.

C3 Saturday, 8 October

Detailed programme will be released on site; a day prior.

C4 Sunday, 9 October

Detailed programme will be released on site; a day prior.

C+1 Monday, 10 October

Detailed programme will be released on site; a day prior.

C+2 Tuesday, 11 October

Detailed programme will be released on site; a day prior.

Event contacts

For any questions or support please contact event support for all skills in Switzerland on:

wsc22se@swiss-skills.ch.

+41 79 9358707

Revisions

Version	Date	Changes
1.0	19.09.22	<ul style="list-style-type: none">Initial release.
1.1	29.09.22	<ul style="list-style-type: none">Added information on AccommodationUpdated information on CateringAdded information on registrationAdded information on the WhatsApp groupAdded further information on Arrivals and DeparturesAdded detailed programme for C-4 till C1.
1.2	29.09.22	<ul style="list-style-type: none">Added WhatsApp group QR code and link